

Ellington Farman Library Board Meeting Minutes

For April 25, 2022

Present: B. Rickard, B. Speas, D. Young, M.J. Griffith,
A. Hitchcock, D. Storey, C. Wragge, J. Whittaker
Excused: M. Schreiner

Agenda	Discussion/Decision	Status
Call to Order	Called to order by B. Rickard at 7:02 pm.	
Guests	None.	
Secretary's Report	Minutes previously distributed by email. Sump pump item under Building Committee should read: New sump pump and check valve purchased and need to be installed. Motion to approve report as corrected: B. Speas, 2 nd : C. Wragge.	Approved.
Treasurer's Report	Previously distributed by email. Reviewed in detail. Date of report should read 3-25-2022 - 4-21-2022. Typo (3-2) on first line removed. Community Bank Savings Account closed, as determined at last Board meeting. Folder of bills received and paid and most recent bank statements available for Trustee review. Motion by C. Wragge to approve report as corrected; 2 nd : D. Young.	Approved.
Library Director's Report	Previously distributed by email, including letter for on-line use for GiveBigChq. Trustees encouraged to share information with potential donors. Great attendance for Easter Egg Hunt despite rain and cold weather. Motion by B. Speas to approve report as submitted. 2 nd : A. Hitchcock.	Approved.
Budget & Finance	IRS Form 990 has been filed and accepted by IRS. Quarterly Report for Town Board to be completed.	
Building	Security System Follow-up: Following discussion, determined by consensus to table this issue for now. Flooring Follow-up: Flooring needs discussed regarding all of first floor. Construction grant to be considered before final decisions. Porch Follow-up: Following discussion, decided by consensus to table for now. Generator Follow-up: Moonlight Electric has been contacted and will submit estimate. May qualify for American Rescue Act funds.	

Building (cont.)	Library water tested by Health Dept. prior to Beef on Weck Dinner. Passed for e-coli, but not for coliform bacteria. Directions for sanitizing have been provided. A. Hitchcock volunteered to complete the procedure. Further action pending results of future tests.	
By-laws	No action required this month.	
Fundraising	Fund Drive Letter Follow-up: Letters have gone out and donations are coming in. Beef on Weck Dinner Report: Written report distributed. Dinners sold = 106. Profit of \$787.76 after expenses, compared with \$587.48 last year. LandPro Auction: Food Sale cancelled, as LandPro is doing an online auction this year. Plant Sale - June 4: Trustees encouraged to bring in plants to be sold. C. Wragge available to work sale. Other help pending availability. Can collection will also be done with John Griffith providing trailer. GiveBigChq Follow-up: June 9 online giving. Library theme is "Forward with Confidence." Goal is to improve financial sustainability by increasing our Endowment Fund.	
Library Grants	Grant of \$1000 from CRCF to provide funds toward seven planned Library events.	
Nominating	Board Vacancies Progress Report: Committee planning to meet to discuss new ideas and action plan.	
Ad Hoc Personnel	No issues to report.	
Sustainable Revenue	No action this month.	
Old Business	Internet Upgrade: Still waiting for more information from CCLS. J. Whittaker has been following-up with Mike Jones.	
New Business	Monthly Breakfast: Discussed resuming this popular Library event. Plan to aim for Saturday, June 25. J. Whittaker volunteered to call volunteers who helped previously.	
Adjournment	Motion to adjourn: C. Wragge; 2 nd : B. Speas. Adjourned at 8:10 pm.	

Respectfully submitted,
Delores E. Young, Secretary