

Ellington Farman Library Board Meeting Minutes For August 29, 2022

Present: B. Rickard, B. Speas, D. Young, S. Cala, D. Storey, C. Wragge,
J. Whittaker

Excused: M.J. Griffith, A. Hitchcock

Agenda	Discussion/Decision	Status
Call to Order	Called to order by B. Rickard at 7:04 pm.	
Guests	None. CCLS Executive Director, Jan Dekoff cancelled her planned attendance. Will reschedule for future meeting.	
Secretary's Report	Minutes previously distributed by email. Motion to approve report as submitted: C. Wragge; 2 nd : B. Speas.	Approved.
Treasurer's Report	Previously distributed by email. Reviewed in detail. Several additions made to Endowment Fund. Motion by S. Cala to approve report as submitted; 2 nd : D. Storey.	Approved.
Library Director's Report	Previously distributed by email. Senior Life Program was fully attended and well received. Speaker will return in Sept. for a program on Medicare. Computer equipment for visually impaired and for Tele Health visits to be installed soon. Some book orders held up due to Baker & Taylor's server being hacked. Potluck Breakfast was successful with 23 attendees, multiple food donations, and \$163 in monetary donations. Motion by B. Speas to approve report as updated. 2 nd : C. Wragge.	Approved.
Budget & Finance	No action to report this month.	
Building	Library Water Follow-up: Repairs done by Jones Well. Final treatment completed and filter installed on kitchen sink. Generator Follow-up: Still waiting for estimate from Ahlstrom-Schaffer Electric. First estimate completed by Moonlight Electric. Library Flooring: All downstairs rooms to be done. C. Wragge will follow-up on next steps.	
By-laws	No action required this month.	
Fundraising	Town Picnic: Pie Booth Report: Profit of \$333.41. Lower this year due to increased expenses and 20% to Town Picnic Com. Sip & Paint - Aug 13: Participants = 14. Profit data pending. Chicken BBQ - September 24: Health Department prohibits any home made cookies, allows only commercial cookies.	

Fundraising (continued)	Donations Sheet and Work Schedule for BBQ completed. C. Wragge will email list of phone numbers for Trustees to obtain pre-orders. Shopping Day- October 8: Planning in progress. Final arrangements to be completed next meeting. Can Drive on for Sep 10, 8am - 1pm. Trustees to help at library if available.	
Library Grants	No new action to report this month.	
Nominating	Board Vacancies Progress Report: Still seeking potential Trustees for three remaining vacancies.	
Ad Hoc Personnel	No issues to report.	
Sustainable Revenue	No action to report this month.	
Old Business	Strategic Plan: D. Young distributed updated copies of all completions and time extensions made at last Board Meeting.	
New Business	Library Security: Recent attack on Mayville Library Director. J. Whittaker and S. Sisco have reviewed related policies and procedures. Consensus to install a bell on front door to alert staff when door is opened. C. Wragge volunteered to follow-up.	
Adjournment	Motion to adjourn: B. Speas; 2 nd : C. Wragge. Adjourned at 8:17 pm.	Approved.

Respectfully submitted,
Delores E. Young, Secretary