

Ellington Farman Library Board Meeting Minutes

For February, 2022

Meeting Held March 7 - postponed due to power outage

Present: B. Rickard, M. Schreiner, D. Young, M.J. Griffith, A. Hitchcock,
D. Storey, C. Wragge, J. Whittaker

Excused: B. Speas

Agenda	Discussion/Decision	Status
Call to Order	Called to order by B. Rickard at 7:00 pm.	
Guests	None.	
Secretary's Report	Minutes previously distributed by email. Motion to approve report as submitted: M.J. Griffith, 2 nd : C. Wragge.	Approved.
Treasurer's Report	Previously distributed by email. Reviewed in detail. Data completed for Annual Report. Motion by D. Young to approve report as submitted; 2 nd : D. Storey.	Approved.
Library Director's Report	Previously distributed by email. Great turn-out for the Dr. Seuss/Mike Morton program. Telehealth equipment expected soon through CCLS grant from ARPA. Motion by C. Wragge to approve report as submitted. 2 nd : M.J. Griffith.	Approved.
Budget & Finance	Records for 2021 have been sent to Micky Johnson for annual financial review.	
Building	Committee met on March 5. Minutes distributed. Major issue: basement flooding. Following discussion of issues and proposed actions, motion by M.J. Griffith; 2 nd : M. Schreiner to purchase second sump pump and a Home Sitter HS-700 alarm system. Arden Wragge has volunteered to install and to be "on call" for the alarm system. Further concerns and ideas remain to be resolved, e.g., more "on call" people, source of basement flooding and possible purchase of gas generator or large propane generator. Library flooring and need for porch repairs also require further discussion and decisions. Strategic Plan: Objectives for Goal 1.5 to eliminate 2 nd floor safety concerns have all been completed.	Approved.
By-laws	No action required this month.	

Fundraising	Annual Fund Drive: Letter has been drafted and will go out soon. Calendar of proposed events for 2022 distributed and reviewed. Motion by C. Wragge to approve proposed events; 2 nd ; M. Schreiner.	Approved
Library Grants	FRCF grant in the works for five separate programs during 2022.	
Nominating	Board Vacancies Progress Report: No action this month.	
Ad Hoc Personnel	No issues to report.	
Sustainable Revenue	No report.	
Old Business	Internet Speed Follow-up: Waiting for final information. Updated copies of Board of Trustees and of Committees for 2022 distributed.	
New Business	Annual Report: Copy passed around for Trustees to review. Motion by A. Hitchcock to approve Annual Report; 2 nd : M. Schreiner.	Approved.
Adjournment	Adjourned by consensus at 8 pm.	

Respectfully submitted,
Delores E. Young, Secretary