

Ellington Farman Library Board Meeting Minutes

For July 25, 2022

Present: B. Rickard, B. Speas, D. Young, M.J. Griffith, D. Storey,
C. Wragge, J. Whittaker

Excused: A. Hitchcock

Agenda	Discussion/Decision	Status
Call to Order	Called to order by B. Rickard at 7:04 pm.	
Guests	Sue Cala - Candidate for vacant Trustee position.	
Secretary's Report	Minutes previously distributed by email. Motion to approve report as submitted: C. Wragge; 2 nd : B. Speas.	Approved.
Treasurer's Report	Previously distributed by email. Reviewed in detail. CCLS Diversity Grant total corrected to \$122.87. Amount of \$1948.21 received from estate of Sue Howig. Motion by M.J. Griffith to place this amount in our Endowment Fund. 2 nd by C. Wragge. Folder of bills received and paid and most recent bank statements available for Trustee review. Motion by C. Wragge to approve report as corrected; 2 nd : D. Storey.	Approved. Approved.
Library Director's Report	Previously distributed by email. July programs going well. Computers updated with new software by CCLS Tech Assistant. Received \$65 from Town Board for Summer program funding request. Motion by B. Speas to approve report as submitted. 2 nd : D. Young.	Approved.
Budget & Finance	No Report.	
Building	Library Water Follow-up: Brenda and Ron Rickard have conducted sanitizing procedures and taken water samples to Health Dept. Coliform bacteria within one point of acceptance. Another treatment will be done following repairs by Jones Well scheduled for tomorrow. C. Wragge will follow-up with Health Inspector. Generator Follow-up: No action this month.	
By-laws	No action required this month.	
Fundraising	Town Picnic: Pie list and work schedule completed. Sip & Paint - August 13: A. Hitchcock is coordinating. Chicken BBQ - September 24 Shopping Day- October 8	

Library Grants	No new action to report this month.	
Nominating	<p>Board Vacancies Progress Report: New recruitment plan presented, including poster and handouts to use at Town Picnic.</p> <p>Sue Cala was present and interviewed to fill one of the four vacant Trustee positions. Conflict of Interest Statement completed. Candidate was excused from meeting for discussion and vote. Motion by C. Wragge to accept Sue Cala as a Library Trustee. 2nd: B. Rickard. S. Cala welcomed back to the meeting as a new member and received a copy of the Policy and Procedures Manual.</p>	Approved.
Ad Hoc Personnel	No issues to report.	
Sustainable Revenue	No report.	
Old Business	<p>Strategic Plan: Review Status of Objectives due June 2022: 1.7.2 - Extended to June 2023.</p> <p>3.1 - Completed.</p>	
New Business	<p>Election of Vice-President to complete M. Schreiner's term: A. Hitchcock, excused from tonight's meeting, had previously agreed to be considered for this position. Motion by C. Wragge for A. Hitchcock to serve as Vice President through term ending 12/2022. 2nd by B. Speas.</p>	Approved.
Adjournment	Motion to adjourn: B. Speas; 2 nd : D. Storey. Adjourned at 8:20 pm.	

Respectfully submitted,
Delores E. Young, Secretary