

# Ellington Farman Library Board Meeting Minutes For October 24, 2022

Present: B. Rickard, A. Hitchcock, D. Young, S. Cala, M.J. Griffith,  
D. Storey, C. Wragge, J. Whittaker

Excused: B. Speas

<b>Agenda</b>	<b>Discussion/Decision</b>	<b>Status</b>
Call to Order	Called to order by B. Rickard at 7:05 pm.	
Guests	None	
Secretary's Report	Minutes previously distributed by email. Motion to approve report as submitted: C. Wragge; 2 <sup>nd</sup> : D. Storey.	Approved.
Treasurer's Report	Previously distributed by email. Reviewed in detail. Falconer Community Fund, CCLS Summer Reading, and Town of Ellington Summer Reading Grants all used for this year. Additions to Shopping Day Report: Hole punches and tickets cost \$43.55. Total Profit = \$221.49 Folder of bills received and paid and most recent bank statements available for Trustee review. Motion by A. Hitchcock to approve report as corrected; 2 <sup>nd</sup> : S. Cala.	Approved.
Library Director's Report	Previously distributed by email. Enrollment for upcoming craft programs all filled. Weekly Supervised Social Services family visit is going well. Motion by D. Young to approve report as updated. 2 <sup>nd</sup> : A. Hitchcock.	Approved.
Budget & Finance	Town Board Meeting Report: J. Whittaker presented library report to support budget request. C. Wragge and D. Young attended as Library Board representatives. No response yet from Town Board. Third Quarter Report has been sent to Town Board.	
Building	Generator Follow-up: Two estimates have now been received. Planning to request American Rescue Funds to help finance. Library Flooring: Need more information for decisions. Trustees to visit Lakewood and Frewsburg libraries to consider options used in their recent remodeling. J. Whittaker to follow-up with arrangements. Annual Furnace Service Follow-up: Not completed. C. Wragge will follow-up with Ridout. .	
By-laws	No action required this month.	

Fundraising	Shopping Day Report: Well attended. Good feedback from both business and patron participants. Election Day Dinner November 8 - Finalize Plans: Sign-up sheet completed for food donations and work schedule. Sip & Paint - November 10: All arrangements in progress, coordinated by A. Hitchcock	
Library Grants	All final reports have been completed for the year.	
Nominating	Board Vacancies Progress Report: No new action to report. Three vacant Trustee seats remain.	
Ad Hoc Personnel	No issues.	
Sustainable Revenue	No report.	
Old Business	None.	
New Business	CCLS Annual Meeting Report: Attended by B. Rickard and D. Storey representing Ellington. Was well attended by all libraries in CCLS. No issues to report. Strategic Plan - Review Status of Due/Overdue Objectives: 1.6: Extended to September 2023 1.6.1: Completed 1.6.4: Completed 1.6.5: Extended to September 2023 1,6.6: Completed 1.6.7: Completed	
Adjournment	Motion to adjourn: C. Wragge; 2 <sup>nd</sup> : A. Hitchcock. Adjourned at 8:05 pm.	Approved.

Respectfully submitted,  
Delores E. Young, Secretary