

# Ellington Farman Library Board Meeting

## Minutes For April 24, 2023

Present: B. Rickard, A. Hitchcock, M.J. Griffith, S. Cala, B. Speas, D. Storey,  
C. Wragge, D. Young, J. Whittaker

Agenda	Discussion/Decision	Status
Call to Order	Called to order by B. Rickard at 7:01 pm.	
Guests	James Haley, expected guest, failed to appear. The Haley family has been banned from our library for ongoing behavior that interfered with library activities. He asked the Library Director to lift the ban and she advised him to attend this Board meeting for action on his request.	No action in absence of guest.
Secretary's Report	Minutes previously distributed by email. Motion to approve report as submitted: B. Speas; 2 <sup>nd</sup> : D. Storey.	Approved.
Treasurer's Report	Previously distributed by email. Reviewed in detail. Folder of bills received and paid and most recent bank statements available for Trustee review. \$1440 received for Annual Fund Drive to date. Motion by D. Young to approve report as distributed; 2 <sup>nd</sup> : S. Cala.	Approved.
Library Director's Report	Previously distributed by email. Easter Egg Hunt was a success. Plans progressing for Summer Reading Program. Motion by C. Wragge to approve report as distributed; 2 <sup>nd</sup> : B. Speas.	Approved.
Budget & Finance	First Quarter Report sent to Town Board. Working on Form 990, due May 15.	
Building	Latest water test passed by Health Dept. Building insurance agent to meet with C. Wragge and M.J. Griffith to review policy. All Trustees are welcome to attend. Request to trim tree on property line by Bill Green was OK'd by B. Rickard. Trustees concurred with approval. Requests for needed environmental services should be placed in Lisa Rickard's mail folder. Consensus that all Trustees should have library key for use in possible emergencies (e.g. basement flooding).	
By-laws	No action required this month.	

Fundraising	Annual Fund Drive Report: Received \$1440 to date. Beef on Weck Dinner Report: Profit of \$786.49. Last year's profit was \$787.76. Sold fewer dinners this year but had more donations. Plant Sale Plans: June 6 with can and bottle collection. Finalize plans next meeting.	
Library Grants	Planned interview with Community Foundation scheduled for May 9 with C. Wragge and M.J. Griffith.	
Nominating	Board Vacancies Progress Report: No action to report.	
Ad Hoc Personnel	No issues to report.	
Ad Hoc Sustainable Revenue	Committee met on April 20. Preparing an article for the June issue of the library newsletter. Continuing to collect information and ideas.	
Ad Hoc Centennial Celebration	Committee planning to meet soon for brainstorming session. All Trustees encouraged to send any ideas to C. Wragge.	
Old Business	None.	
New Business	None.	
Adjournment	Motion to adjourn: B. Rickard; 2 <sup>nd</sup> : B. Speas. Adjourned at 7:42 pm.	Approved.

Respectfully submitted,  
Delores E. Young, Secretary