

Ellington Farman Library Board Meeting

Minutes For May 22, 2023

Present: A. Hitchcock, M.J. Griffith, B. Speas, D. Storey,
C. Wragge, D. Young, J. Whittaker

Excused: B. Rickard

Absent: S. Cala

Agenda	Discussion/Decision	Status
Call to Order	Called to order by A. Hitchcock at 7:06 pm.	
Guests	None.	
Secretary's Report	Minutes previously distributed by email. Typo correction under Fundraising: Plant Sale date should read June 3, not June 6. Motion to approve report as corrected: B. Speas; 2 nd : C. Wragge.	Approved.
Treasurer's Report	Previously distributed by email. Details reviewed. \$3890 received for Annual Fund Drive to date. Folder of bills received and paid and most recent bank statements available for Trustee review. Motion by C. Wragge to approve report as distributed; 2 nd : D. Storey.	Approved.
Library Director's Report	Previously distributed by email. Summer calendar may change. Waiting for information. Home School Program to begin in Fall with two other libraries from CCLS. Director's Report sent to Town Board. Discussed participation in Give Big. Consensus to skip this year. Fundraising Committee to assume responsibility for this event. Scheduled for committee to start planning by February. Motion by M.J. Griffith to approve report as distributed. 2 nd : C. Wragge.	Approved.
Budget & Finance	Form 990 has been filed. M.J. Griffith and C. Wragge met with Mark Panebianco, our insurance rep, to review the library policy. Premium of \$2649.91 has been paid.	

Building	Grant for building generator has been approved. Generator to be installed by Moonlight Electric. Date to be scheduled. A library key is available from the Director to all Trustees who don't already have one.	
By-laws	No action required this month.	
Fundraising	Plant Sale/Can and Bottle Collection/Book Sale on June 3, from 8am - 1pm: C. Wragge and D. Young plan to work this event. Other Trustees are encouraged to attend if they become available. All activities from the Library porch if weather is good. Book sale inside if rainy. Next planned fundraiser - Town Picnic Pie Booth - August.	
Library Grants	Amount of \$650 approved by Community Foundation for summer programs. Waiting to hear results of \$400 proposal through CCLS.	
Nominating	Board Vacancies Progress Report: No action to report.	
Ad Hoc Personnel	No issues to report.	
Ad Hoc Sustainable Revenue	No new action this month.	
Ad Hoc Centennial Celebration	Collecting ideas. Will meet in the Fall to evaluate ideas and start planning Centennial activities.	
Old Business	None.	
New Business	None.	
Adjournment	Motion to adjourn by B. Speas; 2 nd : M.J. Griffith. Adjourned at 8 pm.	Approved.

Respectfully submitted,
Delores E. Young, Secretary